

ROLE DESCRIPTION

Title: Regional Director, Southern Ontario

Reports to: Chief Operating Officer

SUMMARY:

The vision of Prison Fellowship Canada (PFC) is to be a national community of reconciliation and restoration to prisoners, ex-prisoners, their families and victims based on the life and teachings of Jesus Christ. Our mission is to prepare and mobilize the Canadian Christian community in response to the issue of crime and the restoration of offenders. As an organization, we share a deep faith in Jesus and wholly believe in His transformative power to heal broken lives. We are actively seeking to grow our community of volunteers, ministry partners and staff with people who share this vision. The role of a Regional Director is to develop the ministry of PFC in the southern Ontario region under the direction of the National Head Office. This is a full-time role.

ESSENTIAL QUALIFICATIONS:

- Mature and authentic follower of Jesus Christ with a lifestyle demonstrating consistent character and growth
- Committed to and actively participating in a local Christian church community
- Full agreement with the statement of faith, vision, mission, values and ministry strategy of PFC
- Passionate about prison ministry and serving the marginalized
- Strong relational skills with an ability to cast vision, communicate effectively to a wide range of audiences, build relationships, and effectively build and lead a team
- Strong organizational and administrative skills

KEY RESPONSIBILITIES & DELIVERABLES:

1. Form a prayer team for the region
2. Participate in the ministry of PFC on a regular and ongoing basis, (2 hours per week)
3. Complete a regional assessment
4. Develop a regional budget in consultation with National Head Office (NHO)
5. Create and implement a Chaplain Engagement Plan
6. Create and implement a Church Engagement Plan
7. Create and implement a Volunteer Engagement Plan
8. Recruit and train volunteers for the In-Prison and Angel Tree programs
9. Create a Chapter of PFC volunteers for substantially all federal and provincial institutions
10. Facilitate the Angel Tree Christmas and Angel Tree Camping programs
11. Recruit and train teams of volunteers from local churches for the After Care program
12. Create a marketing & fundraising plan with some responsibility for fundraising in your region in collaboration with the National Head Office
13. Create an Advocacy plan in collaboration with the National Head Office
14. Complete performance evaluations on local PFC Chapters
15. Attend major donor meetings with PFC's President & CEO
16. Achieve self-funding status for region



Education and Experience:

- Bachelor degree or higher is preferred
- Minimum of two years experience working in Christian ministry or community development
- Experience in prison ministry is a definite asset
- Must be a resident of southern Ontario, preferably in the Greater Toronto Area

Application Process

Applications should consist of a cover letter addressing the qualifications and desired attributes listed above, a curriculum vitae, and a list of three references with full contact information and a note indicating the nature of the applicant's working relationship with each; references will not be contacted without explicit permission from the candidate. References should include pastoral (priest), vocational **and** volunteer / personal recommendation. Do not include any more than one reference from each category

For a complete profile of this ministry please visit www.prisonfellowship.ca.

The position will remain open until filled.