

## **Regional Engagement Manager (British Columbia)**

**Position Term: Permanent, part-time (3 days/week)**

**Reports to: Chief Operating Officer**

### **Summary:**

The vision of Prison Fellowship Canada (PFC) is to be a national community of reconciliation and restoration to prisoners, ex-prisoners, their families and victims based on the life and teachings of Jesus Christ. PFC's mission is to prepare and mobilize the Canadian Christian community in response to the issue of crime and the restoration of offenders. As an organization, we share a deep faith in Jesus and wholly believe in His transformative power to heal broken lives.

### **The Opportunity:**

As a member of the national staff team at PFC, the Regional Engagement Manager is responsible for developing and deepening strategic relationships with local churches, community organizations, and financial partners within British Columbia in order to execute the established goals and timelines of PFC's strategic plan.

### **Qualifications & Experience:**

- Mature and authentic follower of Jesus Christ with a lifestyle demonstrating consistent Christ-like character and growth
- Committed to and actively participating in a local Christian church community, and in full agreement with PFC's statement of faith, vision, mission and values
- Passionate about serving the marginalized, and a heart for prison ministry
- Proven track record of developing strategic relationships and partnerships
- Experience or expertise in fundraising that yielded strong results is an asset, willingness is essential
- Excellent verbal and written communication skills, with the ability to effectively communicate to a wide range of audiences
- Self-starter, goal-oriented, disciplined and able to work both independently and as part of team
- Ability to work in a variety of applications, including CRM database and desktop applications
- Strong administrative skills, and willingness to do clerical work for the Region as needed
- Respect and appreciation for the diversity of Christian faith traditions represented within PFC's network of ministry partners
- Resident of Lower Mainland, BC (Langley or Abbotsford preferred.)

### **Key Duties & Responsibilities**

- Form and participate regularly in a prayer team for the region
- Complete regular assessments of PFC ministry within the region, with respect to PFC's programming, church partners, and financial partners, and identify opportunities for growth and development

- Collaborate with the Development Team to achieve annual Regional fundraising targets, by identifying and prospecting new sources of revenue for PFC, and deepening existing relationships with financial partners
- In concert with the Church Engagement Team, and based on regional targets, develop and implement strategies for maintaining and growing relationships with local churches that results in an increased number and depth of highly engaged local church partners
- Collaborate with the Program Team to implement the regional plan to engage institutions in PFC core programming, and ensure that the base of PFC volunteers are equipped and mobilized to carry out PFC core programming targets and commitments in the region, including Angel Tree, PF By Phone, Bridgecare, and In-Prison programming
- Regularly update PFC's Customer Relationship Management (CRM) database to ensure accuracy of the various stakeholders, and to provide information on all activities completed and upcoming
- Meet regularly with supervisor and other staff to review activities and progress toward established strategic targets
- Manage expenses within established regional budget, and submit reports for expenses and PFC's ministry development within the region
- PFC is a small to medium sized ministry and the staff work well together as a team. The candidate for this position must be willing to learn all aspects of the ministry, be willing to operate outside the role description as required, and carry out additional duties as assigned

Prison Fellowship Canada welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection process.

Please submit a cover letter and resume outlining your Christian faith journey, ministry calling and relevant experience to [info@prisonfellowship.ca](mailto:info@prisonfellowship.ca). Only qualified candidates will be contacted. Qualified candidates must be able to demonstrate a commitment to the vision, mission and values of Prison Fellowship Canada, and will be required to pass a police background check.